Memorandum

To: VCEA School and Center Directors, and Dept. Heads

Date: Jan. 8, 2018

Subject: Jr. Faculty Research Award

VCEA will present an annual award to recognize the research achievements of an outstanding Assistant Professor. The award will be given for outstanding research consisting of foundational or innovated achievements in the field of study pertinent to the nominated faculty member. The recipient of this award will receive a certificate and an honorarium. The receipt of this award does not guarantee that tenure will be granted to the awardee, as the standard review procedures for tenure and promotion are different than those that qualify an individual to receive this award.

General Guidelines and Nomination Procedure
1. Assistant and Associate Professors in VCEA who have received their PhD within the past 10 years are eligible for this award. This includes tenure-track and non-tenure-track faculty.
2. The nominee’s research must have been performed primarily (but not exclusively) while employed as a faculty member in VCEA.
3. The research has a demonstrated or perceived impact on the relevant discipline.
4. Preference is given to innovative research as opposed to quantity of production.
5. The nomination letter should include a brief introductory statement (less than 250 words) indicating why the nominee should be considered, followed by a synopsis of the significant research contributions of the nominee.
6. A complete CV of the nominee along with a full list of publications and academic output should be included.
7. At least one, but no more than three letters of support that attest to the impact of the activities should be included. If more than two letters are included, the 3rd must be from outside WSU.
8. Nominations must be received by March 1st, annually.

The following factors will be considered by the selection committee:

- Dissemination of research results (publication, presentations, etc.)
- Research accomplishments at WSU
- Student involvement in research (including dissemination of the results)
• Funding and grant support received for research
• Research expenditures over the time the faculty member has been part of VCEA
• Strength of supporting and nomination letters
• Impact of research on discipline
• Potential contribution/impact to the advancement of the discipline