

Carl M. Builder

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Summary of Qualifications

- Strong understanding of construction management principles and basic structural design principles gained through coursework
- Developed strong interpersonal skills while working in diverse groups through participation in the WSU Associated Students of Construction Management (ASCM)
- Maintained 3.0 GPA while involved in multiple clubs and working 25-30 hours per week
- Demonstrated effective management and communication skills while working individually and in teams

Education

Bachelor of Science in Construction Management; GPA 3.0

Expected May 2019

Washington State University, Pullman WA

Relevant Coursework: Structures, Materials, Construction Admin, Estimating, Project Management, Earthwork and Equipment, Cost Management

Skills

- Proficient in AutoCAD, Revit, Microsoft Excel, Word and PowerPoint
- Familiar with CSI specifications system
- Ability to work with diverse groups gained through work, school, and club activities
- Able to read blueprints and basic knowledge of survey techniques

Projects

Design of a Cabin, Washington State University Pullman

Fall 2017

- Used AutoCAD to design a house cabin in a 2-dimensional model
- Proficient in designing 2-dimensional models
- Created four different elevations with the center of the design inside the house
- Knowledge of AutoCAD facilitated the design of bedrooms, closets, and bridges

Construction

January to August 2015

- Developed quality fences and worked in the field
- Developed an understanding of design and construction of fences and small buildings
- Gained knowledge of earth moving and construction equipment

Experience

Powell Construction, General Construction Intern

May to August 2016

- Gathered appropriate information of site before initiating construction prior to building
- Cooperated in demolition of roof to provide customer with new stick roofing
- Built additional room and bathroom at a home remodel and framed multiple doors and windows
- Handled power tools such as handsaw, skill saw, drills, and full head framing nailer

Extracurricular

ASCM (Associated Students of Construction Management), member

Spring 2016 to present

VOILAND COLLEGE CAREER DEVELOPMENT ~ACTION VERBS

Adapted, enlarged list inspired by Employment Development Department of Palo Alto, CA

Management skills	Communication skills	Clerical or detailed skills
administered analyzed assigned attained chaired contracted consolidated coordinated delegated developed directed evaluated executed improved increased organized oversaw planned prioritized produced recommended reviewed scheduled strengthened supervised	addressed arbitrated arranged authored corresponded developed directed drafted edited enlisted formulated influenced interpreted lectured mediated moderated motivated negotiated persuaded promoted publicized reconciled recruited spoke translated wrote	approved arranged catalogued classified collected compiled dispatched executed generated implemented inspected monitored operated organized prepared organized prepared processed purchased recorded retrieved screened specified systematized tabulated validated
Research skills	Technical skills	Teaching skills
clarified collected critiqued diagnosed evaluated examined extracted identified inspected interpreted interviewed investigated organized reviewed summarized surveyed systematized	assembled built calculated computed designed devised engineered fabricated maintained operated overhauled programmed remodeled repair solved trained upgraded	adapted advised clarified coached communicated coordinated developed enabled encouraged evaluated explained facilitated guided informed initiated instructed persuaded set goals stimulated
Financial skills	Creative skills	Helping skills
administered allocated analyzed appraised audited balanced budgeted calculated computed developed forecasted managed marketed planned projected researched	acted conceptualized created designed developed directed established fashioned founded illustrated instituted integrated introduced invented originated performed planned revitalized shaped	assessed assisted clarified coached counseled demonstrated diagnosed educated expedited facilitated familiarized guided referred rehabilitated represented